



**National Capital Industrial Soccer League
Minutes of Annual General Meeting
February 24, 2014
Held at St. Anthony's Soccer Club.**

1.0 Presentation of Credentials

The meeting was called to order at 7:00 pm with Tim Baigent, Chair, welcoming the delegates to the Annual General Meeting and introduced representatives from the Ottawa Fury who presented Ottawa's new professional team prior to the AGM. At 7:22 pm Tim Baigent, once the Ottawa fury left, introduced the NCISL board of directors and reminded the members this is a closed meeting. Tim Baigent introduced guest Stephen Kovacic as legal counsel to the NCISL.

2.0 Roll Call

The Secretary, Jonathan Showell, performed the Roll Call, identifying the total number of votes per club. Votes are based on the number of teams registered by a club in the previous outdoor season (2013). Jonathan Showell confirmed quorum was reached for corporate voting and all Rules of Competition.

3.0 Approval of minutes from previous Annual General Meeting dated February 20th 2013

A written copy of the Annual General Meeting minutes was included in the member's package that was available for down load prior to the meeting:

Resolution: Accept the minutes from the Annual General Meeting held on February 20th, 2013 with no alterations.

Motion: by Alcatel-Lucent S.C., seconded by Mafco Technologies S.C

Resolved

4.0 President's Report

Tim Baigent presented the President's Report. A written copy of the President's Report was included in the member's package that was available for down load prior to the meeting.

Resolution: Accept the President's Report with no alterations.

Motion: by CGI S.C., seconded by JDS S.C.

Resolved

5.0 Director and Program Reports

Director and Program Reports were included in the member's package that was available for download prior to the meeting. The Directors responsible for the reports were available questions and clarifications.



Indoor Report	Tim Baigent
Summer Operations	Dawn Dinsdale
Referee's Report	Andy Weston
Discipline Report	Tim Wong
Charity Report	Kevin Crothers

Resolution: Accept the Director and Program Reports with no alternations

Motion: by Ciena S.C., seconded by Mitel S.C.

Resolved

5.1 Question and Clarifications

Question regarding Indoor: 2014 play location?.

A: The Bell-Sensplex.

Question regarding Indoor: Why are there games on different nights?

A: The NCISL doesn't always get the same hours each night which requires forcing divisions to play on a different night than originally planned.

Question regarding Indoor: What is the relationship between Indoor and Outdoor?

A: The fees for Indoor are set at market rates and are used to subsidize the outdoor costs.

Question regarding Indoor: Does the NCISL pay for hours at the Bell Sensplex up front?

A: The NCISL has a special relationship with the Bell Sensplex as we don't have to pay for hours up front. The Bell Sensplex reserves the right to ask for hours back if the NCISL do not use them. Other clients like the OSU have to purchase the hours up front.

Question regarding Indoor: Why is there two seasons instead of a single longer season as it requires more headaches for team managers?

A: It was determined that a single 30-week season would be too difficult to sell.

Question regarding Operations: Will the NCISL use Rideau HS again this year?

A: Get the fields from the City of Ottawa. Get what we are allocated.

Question regarding Referees: A Ref made cell phone calls during the game.

A: Referee in question was dealt with by the district.

Question regarding Referees: Ref was picking on players and not accountable.

A: Refs are allocated by district; however, in some cases there may be limited supply of refs for certain field/night combinations.

Question regarding Referees: How soon is the ref assigned to a game? As a referee mentioned while referring a game that he is also referring their next game and discipline will carry over.

A: Refs are allocated in advance by the district. Next time this occurs notify the NCISL.



Question regarding Referees: How to report a bad Referee?

A: Send email to referee@ncisl.com.

Question regarding Referees: What are the referee course fees?

A: The fees are \$50-\$100 depending if a kit is included.

6.0 Financial Auditor's Report

Kevin Crothers presented the Financial Auditor's Report.

Resolution: Accept the Auditor's Report.

Motion: by Carling S.C., seconded by Blackberry S.C.

Resolved

6.1 Questions or Clarifications:

Question: Can you explain the bad debt?

A: Not all teams pay in full and last year the NCISL had to remove a team who didn't pay. The NCISL had to right off the costs associated with team. In addition fines from yellow cards from individuals who have left the region had to be written off

Question: How will the financials in future are affected by the Richcraft Recreation Centre Field business case?

A: Investing in the field at the Richcraft Recreation Centre will result in money paid out but funds will be returning to the NCISL as the NCISL rents out the field. Payments of the field will done over the years as the NCISL builds up a surplus. Will discuss the business case later in Unfinished Business.

7.0 Appointment of Auditors

Resolution: Accept The NCISL Board of Directors recommendation and appoint Chris Finley, Chartered Accountant, as the auditor for the NCISL.

Motion: by Curtiss-Wright S.C., seconded by JDS S.C.

Resolved

8.0 Amendments to the Constitution and Rules of Competition

8.1 Constitution

Tim Baigent presented the recommendation from the BOD for a change in the constitution to remove the Director of Operations from the board. A copy of the proposal and the rational was included in the member's package that was available for download prior to the meeting.

Question: Who is the current Director of Operations?



A: Dawn Dinsdale.

Resolution: Accept The NCISL Board of Directors recommendation to remove the Director of Operation from the Board of Directors..

Motion: by CGI S.C., seconded by PureLogic IT S.C.

Resolved

8.2 Rules of Competition

8.2.1 Women's Rules of Competition

Tim Baigent presented the recommendation from the BOD for a change in the Women's Rules of Competition to change the administration fee for discipline by hearing to be set in the discipline policy set annually by the Board of directors. A copy of the proposal and the rational was included in the member's package that was available for download prior to the meeting.

Question: What stops the NCISL from increasing fees too high?

A: The NCISL will only raise the fees to cover costs. The fees were set many years ago and since then the costs associated with a hearing have gone up as facilities to hold the meeting need to be rented and honorariums to the discipline panel.

Friendly Amendment: To set the administrative fee to \$50.

Resolution: Accept The NCISL Board of Directors recommendation to change the hearing administrative fees with the friendly amendment to set the fee to \$50.

Motion: by Young Guns S.C., seconded by PureLogic IT S.C.

Resolved

8.2.2 Open Rules of Competition

Tim Baigent presented the recommendation from the BOD for a change in the Open Rules of Competition to change the administration fee for discipline by hearing to be set in the discipline policy set annually by the Board of directors. A copy of the proposal and the rational was included in the member's package that was available for download prior to the meeting.

Resolution: Accept The NCISL Board of Directors recommendation to change the hearing administrative fees with no changes to the proposal.

Motion: by Sporting Nepean S.C., seconded by Old Timers S.C.

Resolved

8.2.3 Corporate Rules of Competition

Tim Baigent presented the recommendation from the BOD for a change in the Corporate Rules of Competition to change the administration fee for discipline by hearing to be set



in the discipline policy set annually by the Board of directors. A copy of the proposal and the rationale was included in the member's package that was available for download prior to the meeting.

Friendly Amendment: To set the administrative fee to \$50.

Resolution: Accept The NCISL Board of Directors recommendation to change the hearing administrative fees with the friendly amendment to set the fees to \$50.

Motion: by Mitel S.C., seconded by EMS S.C.

Resolved

8.2.4 Cup Rules of Competition.

No changes proposed

8.2.5 Co-ed Rules of Competition

No changes proposed.

9.0 Roll Call

Jonathan Showell repeated the roll call and announced the quorum for NCISL corporate was maintained.

10.0 Elections of the Board of Directors

The following positions are up for election: President, Treasurer, Director of Referees, and Director of Marketing.

Stephen Kovacic, legal counsel to the NCIS, administered the elections.

10.1 Election of -President

Nominations: Tim Baigent.

Nominations closed by General Consent.

Tim Baigent re-elected by acclamation.

10.2 Election of Treasurer

Nominations: no nominations

Position of Treasurer will remain open with Kevin Crothers remaining as acting Treasurer.

10.3 Election of Director of Referees

Nominations: Andy Weston

Nominations closed by General Consent

Andy Weston re-elected by acclamation.



10.4 Election of Director of Marketing

Nominations: no nominations

Position of Director of Marketing will remain open.

Tim Baigent thanked Stephen Kovacic for holding the elections and asked the members to ask the people in their clubs if they are interested in any of the open positions.

11.0 Unfinished Business

11.1 2015 Women's World Cup Competition

Dawn Dinsdale reminded the members the 2015 Women's World Cup Competition is coming to Ottawa and there will be opportunities for volunteers.

11.2 Richcraft Recreation Centre Turf Field Business Case

Tim Baigent presented the business case for the turf field installed at The Richcraft Recreation Centre.

Questions and Clarifications:

Question: Where is the field in relation to the centre?

A: Field is next to the centre on the south side.

Question: Who will be maintaining the field?

A: 100% maintained by the City of Ottawa.

Question: What is the youth program?

A: Youth component sold to the Kanata Dragons Athletic Club.

Question: Are there any other clubs the NCISL could deal with?

A: West Ottawa Soccer backed out 2 days prior to signing the letter of intent. The NCISL is currently rebuilding the relationship. The NCISL will sell hours not needed to other clubs.

Question: Is there a plan to play 2 games a night at this field.

A: Yes, the field has lights and will support playing 2 games per night.

Question: Is there possibility of adding a dome to the field

A: A dome cannot be placed on the field due to the proximity to the hydro wires.

With the agreement with the City the NCISL retains the naming rights for the field. E2E Soccer has declared intention to pay \$10K per year for the next 10 years for the naming rights for the field with the option for the NCISL to revoke the naming rights if a better



offer is received. As Tim Baigent owns E2E Soccer, this is a conflict of interest and must be recognized and approved by the membership.

The acknowledgement and approval of the conflict of interest of Tim Baigent, through E2E Soccer paying for the naming rights, was resolved by general consent.

12.0 New Business

The summer fees will be posted by February 28th.

13.0 Adjournment

Resolution: To adjourn the meeting.

Motion: by Gunner's S.C., seconded by Alcatel-Lucent S.C.

Resolved

The meeting ended at 8:56pm

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14.0 Appendix

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